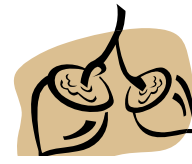




## PROVIDERS FOOD PROGRAM SEPTEMBER 2010



### RE-ENROLLMENT PACKETS

Re-enrollment packets went out on Aug. 31<sup>st</sup>. If you have not received yours please call the main office.

Please make sure all information is correct and that the parent signs both copies. **PLEASE** do not fax it into the office. We are requesting that you mail back our copy to

Provider Resources Inc  
800 West Cummings Park  
Suite 3100  
Woburn, MA. 01801

Any child not renewed will be removed from the system on Sept. 30<sup>th</sup>.

Due to the fact that all children have to re-enroll for the upcoming fiscal year, if you enrolled a new child in August and they are not part of your re-enrollment packet, please contact the main office for their renewal paperwork to be sent to you.

### NEW ENROLLMENT FORMS

In your re-enrollment packet was two new enrollment forms. The new enrollment is now two pages. If you are enrolling an infant, you must complete both pages consisting of part 1, 2 and 3. If you are enrolling a child over the age of one, you need to complete only part 1 and 2. Due to the fact this is a brand new form, we are asking you to discard any **BLANK** enrollment forms from previous years.

### TRAININGS

Have you finished all your trainings for the fiscal year which ends Sept. 30<sup>th</sup>? Provider's are required to complete 6 hours of training in record keeping, nutrition and food safety in order to claim in October. If all your training is not received you will not be able to claim and risk being serious deficient.

### Fall Recipes

#### Chunky Applesauce in the Crock Pot

6 medium apples

1/3 Cup water

½ Cup sugar

¼ teaspoon cinnamon

Have adult peel and cut apples in chunks. Place in crock pot. Child can add water, sugar, and cinnamon to apples and stir together. Cover and cook on low 8 hours

#### APPLE CIDER

2 quarts 100% apple juice, if using apples, make 8 cups juice in juicer machine

1 teaspoon cloves

2 cinnamon sticks

¼ Cup brown sugar

Combine ingredients in crock pot and cook on low 2-3 hours. This is great for cold autumn nights. \*\*You can also add cinnamon heart candies for fun.

#### CALENDARS and FOLDERS

We have order calendars and new program folders for 2011. Beginning later this month we will start handing them out at home visits. Remember it is a requirement that you keep the following paperwork for 3 years plus the current year.

- Enrollments and re-enrollment packets
- Annual enrollment update form which consists of your rights and responsibilities and termination procedure
- Your copies of scanned menus.
- Web providers do not have to keep paper back up as they are always available within the system.

Your permanent agreement must be kept the entire time you are working with Providers Food Program.